

MEETING MINUTES

Project: Fox Hill Elementary School
 Subject: School Building Committee Meeting
 Location: Webex Conference Call
 Distribution: Attendees, Project File

Project No:
 Meeting Date: 11/20/2023
 Time: 6:00 PM
 Prepared By: A. Place

| Present | Name | Affiliation | Present | Name | Affiliation |
|---------|-------------------|------------------------|---------|-----------------------|----------------|
| | Nichole Coscia* | Business Manager | ✓ | Mike Burton | DWMP |
| ✓ | John Danizio* | SBC Member | ✓ | Christina Dell Angelo | DWMP |
| ✓ | Paul Sagarino* | SBC Member | ✓ | Mike Cox | DWMP |
| ✓ | Melissa Massardo* | SBC Chair | ✓ | Steve Brown | DWMP |
| | Eric Conti* | Superintendent | ✓ | Aidan Place | DWMP |
| ✓ | Bob Cunha* | Director of Operations | | Jason Boone | DWMP |
| ✓ | David Rosenblatt* | Fox Hill Principal | ✓ | Donna DiNisco | DiNisco Design |
| | Dennis Villano* | SBC Member | ✓ | Vivian Low | DiNisco Design |
| | Roger Riggs | SBC Member | ✓ | Neil Harrigan | DiNisco Design |
| ✓ | Ed Parsons | SBC Member | ✓ | Margo Bunker | |
| | Jennifer Priest* | SBC Member | | Chris Campbell | |
| | Tara Carroll | SBC Member | | Melissa Ulliani | |
| ✓ | Anne Hill | SBC Member | ✓ | John Iler | |
| | George Papayannis | SBC Member | | Elizabeth Melo | |
| | Katherine Bond* | Vice Chair of SBC | | Eileen Sickler | |
| | Jeremy Brooks* | SBC Member | | Nicci Kadilak | |
| | Christine Monaco* | SBC Member | | Adam Senesi | |
| ✓ | Martha Simon* | SBC Member | | Sarah Visocchi | |
| | Kristen Downie | Secretary | | Terry Orfanos | |
| ✓ | John Lyons* | Pine Glen Principal | | Elizabeth Clancy | |
| | Margo Bunker* | SBC Member | | Bill Boivin | |
| | Amanda Hanafin | SBC Member | | Krystal Anderson | |
| | Melissa Gilberg | SBC Member | | Chrissy Sheppard | |
| ✓ | David Daley | | | Shari Ellis | |
| | Nicole Niedermeir | | | Elizabeth Orfanos | |
| | Katrina Boscetti | | ✓ | Liz DiTucci | |
| | Nolan Glantz | | | Meghan Nawoichik | |
| | Deirdre Heisler | | | Kerrie Callahan | |

* SBC Voting Member

| Item No. | Description | Action |
|----------|--|--------|
| 18.1 | Call to Order & Intro: 6:02 pm meeting was called to order by SBC Chair M. Massardo with 12 of 15 voting members in attendance. | Record |
| 18.2 | <p>Approval of November 13, 2023, Meeting Minutes:</p> <ul style="list-style-type: none"> ➤ A motion to approve the 11/13/2023 meeting minutes¹ as submitted made by M. Simon and seconded by K. Bond. Discussion: None. Roll Call Vote: K. Bond – Yes – C. Monaco – Yes – M. Simon – Yes – J. Brooks – Yes – E. Conti – Yes – P. Sagarino -Abstain- B. Cunha – Yes – J. Danizio – Abstain – D. Rosenblatt – Yes – D. Villano - Yes – J. Priest – Yes - M. Massardo - Yes. Abstention: None. Motion passes, minutes approved, 9-0-3. | Record |
| 18.3 | <p>Previous Public Comment Response:</p> <ul style="list-style-type: none"> ➤ | Record |
| 18.4 | <p>Public Comment (15 Minutes):</p> <ul style="list-style-type: none"> ➤ Jason Brooks Comment: Ward 6 Resident concerned the project does not currently have any playing fields going in at Fox Hill. Existing fields are currently being used during and after school. If there are no designated playing fields do these open spaces become off limits to the students at Fox Hill? There is a currently a lack of fields for recreational youth sports. Requests to maximize this space with the addition of fields to be used by the schools and youth sports. | Record |
| 18.5 | <p>Invoices for Approval:</p> <ul style="list-style-type: none"> ➤ A motion to approve Dore + Whittier Contact Amendment 2 in the amount of \$5,500, Dore + Whittier Invoice #14 in the amount of \$5,500 for PSR cost estimate. made by E. Conti and seconded by C. Monaco. Discussion: None. Roll Call Vote: K. Bond – Yes – C. Monaco – Yes – M. Simon – Yes – J. Brooks – Yes – E. Conti – Yes – P. Sagarino -Yes- B. Cunha – Yes – J. Danizio – Yes – D. Rosenblatt – Yes – D. Villano - Yes – J. Priest – Yes - M. Massardo - Yes. Abstention: None. Motion passes, vote approved, 12-0-0. ➤ M. Cox gives a budget update shown in the slideshow. | Record |

¹ October 23, 2023, Meeting Minutes

² D+W PowerPoint Presentation

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| 18.6 | <p>Preferred Option Selection:</p> <ul style="list-style-type: none"> ➤ DiNisco presents proposed 2 story floor plan layout, site option 3C (\$99,168,000 DBB), or 3D (\$97,243,000 DBB) which allow the new building to be constructed while the existing remains open. Slides included pedestrian circulation, site impacts and considerations, construction phasing, construction cost comparisons, and energy goals. ➤ W. Parsons questioned bus drop off circulation look in 3D and what DiNisco plans to do about grading for the buses. DiNisco will be proposing tree removal to grade the area down to 2% slope. ➤ C.Monico expresses that she thinks the southern site would be better aesthetically, and to have southern exposure. She believes it would also allow for more playing fields. She also believes the current car and bus queuing is less than ideal. ➤ D. Rosenblatt motions to choose site option 3D as the preferred site location. Amendment to the motion to add that it will also be a 2 story building by S. Brown ➤ Vote: K. Bond – Yes – C. Monaco – No – M. Simon – Yes – J. Brooks – Yes – E. Conti – Yes – P. Sagarino -Yes– B. Cunha – Yes – J. Danizio – Yes – D. Rosenblatt – Yes – D. Villano - Yes – J. Priest – Yes - M. Massardo – Yes J.Lyons – Yes- M. Bunker – Yes 13-1-0 | Record |
| 18.7 | <p>CM vs Design-Bid-Build:</p> <ul style="list-style-type: none"> ➤ S. Brown D+W would like to approve the preferred construction delivery method. They recommend that going DBB would be appropriate for the option 3D as selected. ➤ Motion to proceed as DBB. ➤ Vote: K. Bond – Yes – C. Monaco – No – M. Simon – Yes – J. Brooks – Yes – E. Conti – Yes – P. Sagarino -Yes– B. Cunha – Yes – J. Danizio – Yes – D. Rosenblatt – Yes – D. Villano - Yes – J. Priest – Yes - M. Massardo – Yes J.Lyons – Yes- M. Bunker – Yes 14-0-0 | Record |
| 18.8 | <p>Cost Estimate Review:</p> <ul style="list-style-type: none"> ➤ D. DiNisco goes over the PSR Pricing and Budget in the slideshow², M. Burton follows to discuss this more. ➤ R. Riggs says that the project to include PV electric generation is not included in this pricing and that may be a value add later on down the line. ➤ C. Monaco asks what the increase to the construction cap was by MSBA. M. Burton says it used to be \$393 per square foot and it was increased to \$550 per square foot. Site work increased from \$39 per square feet to \$55 per square feet. | Record |
| 18.9 | <p>Summary of Debt Services and Average Residential Tax Increase: Review of presentation slide</p> | Record |

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² D+W PowerPoint Presentation

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| 18.10 | <p>Introduction of Ground Source Heat Pump:</p> <ul style="list-style-type: none"> ➤ DiNisco completed a mechanical option study to find the best and most energy efficient option for this project. They also reviewed the benefits of specific locations of the school and best energy use. ➤ LCCA for option 3D presented to provide information to move GSHP to an approval vote. ➤ Motion to approve a GSHP. ➤ Vote: K. Bond – Yes – C. Monaco – No – M. Simon – Yes – J. Brooks – Yes – E. Conti – Yes – P. Sagarino -Yes- B. Cunha – Yes – J. Danizio – Yes – D. Rosenblatt – Yes – D. Villano - Yes – J. Priest – Yes - M. Massardo – Yes J.Lyons – Yes- M. Bunker – Yes 14-0-0 | Record |
| 18.11 | <p>Public Comment (15 Minutes):</p> <ul style="list-style-type: none"> ➤ None | Record |
| 18.12 | <p>Next Meetings:</p> <ul style="list-style-type: none"> ➤ December 18, 2023, School Building Committee Meeting – 6:00pm <ul style="list-style-type: none"> ○ Approve PSR (Preferred Schematic Report) Submission to MSBA | Record |
| 18.13 | <p>Adjourn: 7:13 Meeting adjourned.</p> | Record |

Sincerely,

DORE + WHITTIER

Andrea O'Toole

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.

¹ October 23, 2023, Meeting Minutes

² D+W PowerPoint Presentation