



MEETING MINUTES

Project: Fox Hill Elementary School
 Subject: School Building Committee Meeting
 Location: Webex Conference Call
 Distribution: Attendees, Project File

Project No:
 Meeting Date: 07/23/2024
 Time: 6:30 PM
 Prepared By: A. O'Toole

Pres	Name	Affiliation	Present	Name	Affiliation
	Anne Hill	SBC Member	✓	Steve Brown	DWMP
✓	Bob Cunha	Director of	✓	Andrea O'Toole	DWMP
✓	Christine Monaco	SBC Member		Donna DiNisco	DiNisco Design
	David Rosenblatt	Fox Hill Principal	✓	Vivian Low	DiNisco Design
	Dennis Villano	SBC Member	✓	Neil Harrigan	DiNisco Design
	Ed Parsons	SBC Member			
✓	Eric Conti	Superintendent			
	George Papayannis	SBC Member			
✓	Jennifer Priest	SBC Member			
✓	Jeremy Brooks	SBC Member			
	John Danizio	SBC Member			
✓	Katherine Bond	Vice Chair of SBC			
	Kristen Downie	Secretary			
	Martha Simon	SBC Member			
✓	Melissa Massardo	SBC Chair			
	Nichole Coscia	Business Manager			
	Paul Sagarino	SBC Member			
	Roger Riggs	SBC Member			
	Tara Carroll	SBC Member			
✓	Meghan Nawoichik	SBC Member			

Item No.	Call to Order & Intro: 6:30 pm meeting was called to order by SBC Chair Melissa Massardo with 8 of 13 voting members in attendance.	Record
1.	<p>Approval of May 21st, 2024, Meeting Minutes:</p> <ul style="list-style-type: none"> • <i>Motion to approve the 06/25/2024 meeting minutes as submitted made by J. Brooks. 2nd by M. Massardo. Discussion: None. Roll Call Vote:</i> <ol style="list-style-type: none"> 1. Massardo- Yes 2. K. Bond – Yes 3. C. Monaco – Yes 4. M. Nawoichik – Yes 5. J. Brooks – Yes 6. E. Conti – Yes 7. B. Cunha – Yes 8. J. Priest – Yes <p>Approve: 8, Reject: 0, Abstain: 0, Motion passes, minutes approved, 8-0-0</p>	Record
2.	<p>Invoice and Commitments for Approval:</p> <ul style="list-style-type: none"> • <i>Motion to approve KartoanEDU Proposal for project media in the amount of \$3,000. by C. Monaco. 2nd by K. Bond. Discussion: None. Roll Call Vote:</i> <ol style="list-style-type: none"> 1. Massardo- Yes 2. K. Bond – Yes 3. C. Monaco – Yes 4. M. Nawoichik – Yes 5. J. Brooks – Yes 6. E. Conti – Yes 7. B. Cunha – Yes 8. J. Priest – Yes <p>Approve: 8, Reject: 0, Abstain: 0, Motion passes, minutes approved, 8-0-0</p> <ul style="list-style-type: none"> • <i>Motion to approve Dore & Whittier Invoice No. 22 in the amount of \$36,885.00 for Schematic Design Estimate, DiNisco Invoice No. 10036 in the amount of \$ 58,335 for Schematic Design, DiNisco Invoice No. 10037 in the amount of \$162.70 for Traffic Study, DiNisco Invoice No. 10038 in the amount of \$31,367.60 for Geotechnical Services, and DiNisco invoice 10039 in the amount of \$13,618 for Geothermal Consulting and Test Well made by C. Monaco. 2nd by E. Conti. Discussion: None. Roll Call Vote:</i> <ol style="list-style-type: none"> 1. Massardo- Yes 2. K. Bond – Yes 3. C. Monaco – Yes 	Record

	<p>4. M. Nawoichik – Yes 5. J. Brooks – Yes 6. E. Conti – Yes 7. B. Cunha – Yes 8. J. Priest – Yes</p> <p>Approve: 8, Reject: 0, Abstain: 0, Motion passes, minutes approved, 8-0-0</p>	
3.	<p>Upcoming Meetings:</p> <ul style="list-style-type: none"> • Fox Hill School Tours August 12 4-8pm and August 19th 2-6pm <i>Invitations will be extended to the public and town meeting members.</i> • Fox Hill Staff Testimonials for Town Meeting Presentation – August 28th • Town Clerk Q&A Information Session – Early September <i>Further information on time and date will be provided by Amy Warfield.</i> • Final Draft of Town Meeting Presentation – September 16 • Town Meeting 9/23, 9/25 (Fox Hill will most likely be presented on 9/25) • Next SBC August 20th 6:00pm. 	Record
4.	<p>Public Comment (15 Minutes): None</p>	Record
5.	<p>Other Topics not Reasonably Anticipated 48 hours prior to the meeting:</p> <ul style="list-style-type: none"> ➤ None 	Record
6.	<p>Adjourn</p> <ul style="list-style-type: none"> ➤ A motion to adjourn. All in Favor Adjourn. 	Record

Sincerely,
DORE + WHITTIER

Andrea O’Toole
 Assistant Project Manager
 Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please submit within 48 hours for incorporation into these minutes.