

Burlington Fox Hill Elementary School Project

School Building Committee Meeting #41
May 20th , 6:00 PM



SBC Meeting Agenda – May 20th, 2025

1. Call to Order & Intro
2. Public Comments (10 Minutes)
3. Approval of the April 8th Meeting Minutes –Vote Expected
4. Invoices and Commitments for Approval – Vote Expected
5. Project Update
6. GC/Trade Contractor Pre-Qualification
7. Other Topics not Reasonably Anticipated 48 hours prior to the meeting
8. Public Comments (10 Minutes)
9. Adjourn

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Invoices

- DiNisco Invoice No. 10199 in the amount of \$ 356,444 for Construction Documents 2 of 9
- DiNisco Invoice No. 10200 in the amount of \$4,680.83. for Traffic Studies
- DiNisco Invoice No. 10201 in the amount of \$11,453.75 for Wetlands Design Development and NOI
- Dore and Whittier Invoice No. 32 in the amount of \$ 59,007.50 for Design Development

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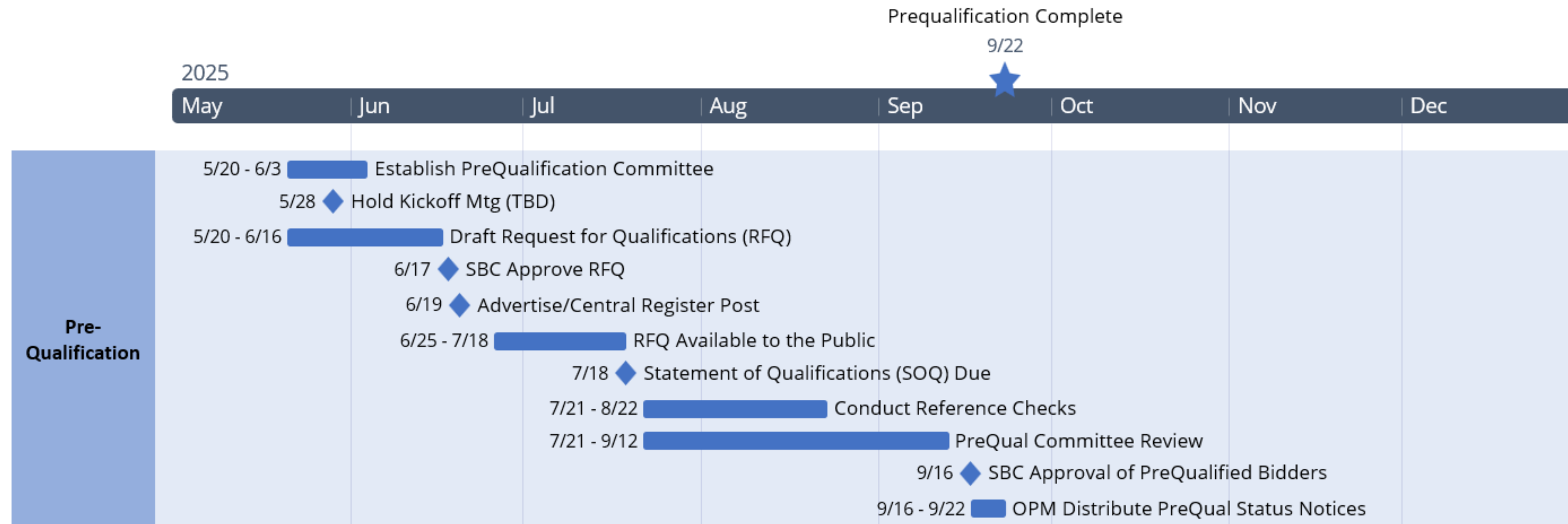
Project Update Placeholder

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Fox Hill ES – FSB & GC Prequalification Timeline



FSB – Filed Sub Bidders

GC – General Contractors

RFQ – Request for Qualifications

SOQ – Statement of Qualifications

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MGL 149 Section 44D3/4

“Before issuing a request for qualifications, hereinafter called RFQ, the awarding authority shall establish a prequalification committee for the purpose of reviewing and evaluating responses submitted in response to the RFQ issued pursuant to subsection (d). The prequalification committee shall be comprised of 1 representative of the designer and 3 representatives of the awarding authority. One of the representatives of the awarding authority shall be the owner's project manager if an owner's project manager is required on the building project pursuant to section 44A1/2.

Sample Motion Language: “ *Motion to approve the following members as the trade subcontractor and General Contractor Pre-Qualification Committee.* ”

- (owner rep) - _____
- (owner rep) - _____
- (OPM rep) – _____
- (Designer rep) – _____

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Draft Scoring Matrix

Schedule Name		Points	
Schedule A	Business Owner Information	2	
Schedule B	Management Personnel Information	7	
Schedule C	Similar Project Experience	20	
Schedule D	Terminations	8	
Schedule E	Legal Proceedings	5	
Schedule F	Safety Record	8	
Schedule G	Project References	20	
Schedule H	Credit References	5	
Schedule I	Public Project References	5	
Schedule J	Prior Revenue	10	
Schedule K	Revenue Under Contract	10	
Schedule L	Bonding Letter	R	
Schedule M	Sub-bidder Certificate of Eligibility & Update Statement		
		Total	100

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