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| Item No. | Call to Order & Intro: 6:00 pm meeting was called to order by SBC Chair Melissa Massardo with 11 of 13 voting members in attendance. | Record |
| 1. | <p>Public Comment: Burlington Resident Bob Young presents the following comments and questions to the SBC.</p> <ul style="list-style-type: none"> • <i>Is there a list of every voting member of the committee on the website?</i> - This information can be found on the project website www.foxhillbuildingproject.com under Team. • <i>Is there a document that shows the commitments and requirements of the members of the School Building Committee and how they were selected?</i> - Cities, Towns and Regional School Districts (“Districts”) that have been invited into the MSBA’s Eligibility Period are required to form a School Building Committee (“SBC”) to oversee and facilitate the proposed project. The SBC should be formed in accordance with the district’s local charter and/or by-laws as well as with the MSBA’s regulations, found in 963 CMR 2.10(3). More information about this committee and their appointment can be found on the MSBA website www.massschoolbuildings.org under Eligibility Period – Module 1. • <i>Does Dore & Whittier have any projects that are not new work?</i> - Yes we have completed the Fiske and Schofield Elementary School projects, which were both major addition/renovation. Dore & Whittier also committed many years to the phased renovation of the Ayer/Shirley, and Peabody schools. • <i>I find the similarity of the towns share to build a new building and the cost of repair to be curious.</i> • <i>I find the existing condition images on the website to be an unfair representation of the building.</i> • <i>Are there plans to have the building condemned? Can I get a copy of the inspection report?</i> - M. Massardo: I do not know if the building inspector has or will condemn the building Bob Cunha would be able speak further on that topic. - B. Cunha: The building inspector has not commented on when the building will be condemned. He does a yearly inspection of the building. • <i>Has the Fire Chief initiated actions to close the building?</i> - M. Massardo - No • <i>Has the Mass Board of Education come to the School Committee or Select Board and said that certifications will be pulled for Fox Hill?</i> - Eric Conti – The state does not certify schools in that way. The MSBA which funds schools in the commonwealth does inspect all schools and after inspection has accepted Fox Hill into their grant program. This means the state agency which oversees schools believes Fox Hill does need to be replaced. | Record |

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| | <ul style="list-style-type: none"> • <i>Are we at risk for receivership? Are there any state agencies responsible for schools' criteria and penalizes schools for not meeting minimum standards. (ex. Chelsea being in receivership)</i> <ul style="list-style-type: none"> - E. Conti – No we are not in receivership from the Department of Elementary and Secondary education, because that has little to do with the physical building. • <i>EMS and TD Bank North are closing. I do not see anything that leads me to believe the kids are not receiving a good education in the existing school. The principal's message at the Fox Hill school is very positive and if those goals cannot be met, I would like to hear about it.</i> <ul style="list-style-type: none"> - E. Conti – We are planning for the Fall of 2028 for the completion of a new building. What we are doing now is planning for the future of the students and what facilities we need. The existing schools will continue to be maintained to the best of our ability until they can be replaced. We would not put children near a building that was close to being condemned. • <i>The roof is only 9 years old, functionally the school seems to be handling what needs to be done. The town inspection services are not saying they need to be closed.</i> | |
| 2. | <p>Approval of July 23rd, 2024, Meeting Minutes:</p> <ul style="list-style-type: none"> • <i>Motion to approve the 07/23/2024 meeting minutes as submitted made by E.Conti. 2nd by M. Massardo. Discussion: None. Roll Call Vote:</i> <ol style="list-style-type: none"> 1. Massardo- Yes 2. N. Coscia – Abstain 3. J. Danizio – Abstain 4. D. Villano - Yes 5. K. Bond – Yes 6. C. Monaco – Yes 7. M. Nawoichik – Yes 8. J. Brooks – Yes 9. E. Conti – Yes 10. B. Cunha – Yes 11. J. Priest – Yes <p>Approve: 9, Reject: 0, Abstain: 2, Motion passes, minutes approved, 9-0-2</p> | Record |
| 3. | <p>Invoice for Approval:</p> <ul style="list-style-type: none"> • <i>Motion to approve Dore & Whittier Invoice No. 23 in the amount of \$15,345.00 for Remaining Schematic Design Estimate made by E. Conti. 2nd by K. Bond. Discussion: None. Roll Call Vote:</i> <ol style="list-style-type: none"> 1. Massardo- Yes | Record |

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| | <p>2. N. Coscia – Yes 3. J. Danizio – Yes 4. D. Villano - Yes 5. K. Bond – Yes 6. C. Monaco – Yes 7. M. Nawoichik – Yes 8. J. Brooks – Yes 9. E. Conti – Yes 10. B. Cunha – Yes 11. J. Priest – Yes</p> <p>Approve: 11, Reject: 0, Abstain: 0, Motion passes, minutes approved, 11-0-0</p> <ul style="list-style-type: none"> • <i>Motion to approve KartoanEDU invoice in the amount of \$3,000.00 for 5 Pillar MSBA informational series made by E. Conti. 2nd by K. Bond. Discussion: None. Roll Call Vote:</i> <p>12. Massardo- Yes 13. N. Coscia – Yes 14. J. Danizio – Yes 15. D. Villano - Yes 16. K. Bond – Yes 17. C. Monaco – Yes 18. M. Nawoichik – Yes 19. J. Brooks – Yes 20. E. Conti – Yes 21. B. Cunha – Yes 22. J. Priest – Yes</p> <p>Approve: 11, Reject: 0, Abstain: 0, Motion passes, minutes approved, 11-0-0</p> | |
| 4. | <p>MSBA and Project Cost Update</p> <ul style="list-style-type: none"> • S. Brown – Project Scope and Budget (PS&B) meeting went well. All identified spaces are still eligible and aligned with MSBA’s process and views. • S. Brown – As we have been reporting since cost estimating began, the project is always susceptible to changes in reimbursement rates. In May we reached out and received confirmation that the Fox Hill’s reimbursement rate was not going to change as we moved toward securing a budget agreement. However, because the MSBA makes annual adjustments Burlington’s rate was adjusted down about 3.5% with a net result of \$2.3 million dollar increase to the tax payers portion. That being said we received some good news that the Town will allow a diesel generator onsite. This means the less expensive equipment along with the incentives it brings the project ends up with a net gain of about \$800,000. | Record |

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| | <ul style="list-style-type: none"> • J. Prest – Is there a possibility of that number changing again? <ul style="list-style-type: none"> - S. Brown – No that is the final number. • C. Monaco – What is the final total project number? <ul style="list-style-type: none"> - S. Brown - \$100,484,141. Estimated local share \$69,564,307. Estimated local share after IRA and Incentives for diesel generator \$64,076,237 • | |
| 5. | <p>PV Study</p> <ul style="list-style-type: none"> • DiNisco solar study overview and cost comparison of 3 options; rooftop PV's, rooftop PV's and parking lot canopies, rooftop PV's and parking lot canopies plus a battery system. • M. Massardo – are there minimum requirements for output like a residential PV unit? <ul style="list-style-type: none"> - N. Harrigan – No • R. Riggs – Does the cost include annual maintenance? <ul style="list-style-type: none"> - N. Harrigan – Yes it includes the lifespan of the inverters which should be preplaced about every 15 years. • G. Papayannis – Are any of these included in the project cost estimates we have seen today? <ul style="list-style-type: none"> - N. Harrigan – The only work that has been included in the cost estimate is to make the school's infrastructure PV ready. • R. Riggs – At what point do we need to decide on the path for PV's? <ul style="list-style-type: none"> - N. Harrigan – The sooner the better, but the decision can be made at any time. - D. DiNiscio – knowing in advance if canopies will be placed in the parking lot would be very helpful for coordination during construction and avoid things having to be ripped up after the fact. It will also help with permitting and conservation to know in advance of the start of construction. • M. Massardo – There isn't any up-front cost, correct? <ul style="list-style-type: none"> - B. Cunha – No, we currently have 2 schools that have a PPA. We lease the space on the roof to the electric company and they credit us back on monthly usage. | Record |
| 6. | <p>Public Outreach</p> <ul style="list-style-type: none"> • KartoanEDU has been contracted to build an approximately 10-minute informational movie to help illustrate the towns partnership with the MSBA, the current condition of Fox Hill, and the potential of a new Fox Hill School, and the impact to tax payers. • This video in full length as well as smaller information specific portions can be found on the project website. https://www.foxhillbuildingproject.com • The committee would like to reach out to each town meeting member to see if they have any questions or need more information about the project. | Record |

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| | <ul style="list-style-type: none"> Project information and a letter of support from the SBC will be added to the Fall Town Meeting backup packet. | |
| 4. | <p>Upcoming Meetings:</p> <ul style="list-style-type: none"> Town Clerk Q&A Information Session – Early September <i>Further information on time and date will be provided by Amy Warfield.</i> Final Draft of Town Meeting Presentation – September 16 Town Meeting 9/23, 9/25 (Fox Hill will most likely be presented on 9/25) | Record |
| 4. | Public Comment (15 Minutes): None | Record |
| 5. | <p>Other Topics not Reasonably Anticipated 48 hours prior to the meeting:</p> <ul style="list-style-type: none"> E. Conti – There is still some confusion as to the occupancy of the new Fox Hill School. We are working on finding a better way explain enrollment in a clear and concise was through visuals. This will be available at the next meeting for review. | Record |
| 6. | <p>Adjourn</p> <ul style="list-style-type: none"> ➤ A motion to adjourn. All in Favor Adjourn. | Record |

Sincerely,
DORE + WHITTIER

Andrea O’Toole
 Assistant Project Manager
 Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please submit within 48 hours for incorporation into these minutes.