

Item No.	Call to Order & Intro: 6:00 pm meeting was called to order with 12 of 12 voting members in attendance. One additional voting member joined later.	Record
1.	Public Comment: None	Record
2.	<p>Approval of April 8th, 2025 Meeting Minutes:</p> <ul style="list-style-type: none"> <i>Motion to approve the 4/8/25 meeting minutes as amended based on the discussion below by K. Bond. 2nd by M. Simon . Discussion: M. Simon would like to propose a motion to the meeting minutes. She noted that there was no response to her question about adding the Landlocked Forest to the list of local inspiration for wall graphics. She also noted that her question about solar panels had an answer but the question was not identified. D&W will re-watch the meeting footage and edit the minutes to reflect the actual account of these items.</i> <p><i>Roll Call Vote:</i></p> <ol style="list-style-type: none"> 1. M. Nawoichik – Yes 2. M. Massardo - Yes 3. C. Monaco - Yes 4. B. Cunha- Yes 5. N. Coscia - Yes 6. D. Villano – Yes 7. D. Rosenblatt – Yes 8. J. Brooks- Yes 9. E. Conti – Yes 10. K. Bond -Yes 11. J. Danizio – Abstain 12. J. Priest - Abstain <p>Approve: 12, Reject: 0, Abstain: 2, Motion passes 12-0-2</p>	Record
4.	<p>Invoice for Approval:</p> <ul style="list-style-type: none"> <i>Motion to approve DiNisco Invoice No. 10199 in the amount of \$ 356,444 for CD 2 of 9 and DiNisco Invoice No. 10200 in the amount of \$4,680.83 for Traffic Studies, DiNisco Invoice No. 10201 in the amount of \$11,453.75 for Wetlands Design Development and NOI made by M. Nawoichik, 2nd K. Bond.</i> <ol style="list-style-type: none"> 1. M. Nawoichik – Yes 2. M. Massardo - Yes 3. C. Monaco - Yes 4. B. Cunha- Yes 5. N. Coscia - Yes 	Record

	<ol style="list-style-type: none"> 6. D. Villano – Yes 7. D. Rosenblatt – Yes 8. J. Brooks- Yes 9. E. Conti – Yes 10. K. Bond -Yes 11. J. Danizio – Yes 12. J. Priest - Yes <p>Approve: 12, Reject: 0, Abstain: 0, Motion passes 12-0-0</p> <ul style="list-style-type: none"> • <i>Motion to approve Dore and Whittier Invoice No. 32 in the amount of \$59,007.50 for Design Development made by K. Bond, 2nd M. Nawoichik</i> <ol style="list-style-type: none"> 1. M. Nawoichik – Yes 2. M. Massardo - Yes 3. C. Monaco - Yes 4. B. Cunha- Yes 5. N. Coscia - Yes 6. D. Villano – Yes 7. D. Rosenblatt – Yes 8. J. Brooks- Yes 9. E. Conti – Yes 10. K. Bond -Yes 11. J. Danizio – Yes 12. J. Priest - Yes <p>Approve: 12, Reject: 0, Abstain: 0, Motion passes 12-0-0</p>	
6.	<p>Project Update:</p> <ul style="list-style-type: none"> • DiNisco is moving along with CD design to incorporate colors and design features into the 60% CD estimate scheduled for the beginning of July. • Materials and color options for the first and second floor academic wings are reviewed. • The feedback from the committee is that the second-floor options are the preferred color pallet and the first floor should be further explored. • DiNisco gave an update of all recent town office meetings and the dates they will continue on. 	Record
7.	<p>Design + Construction Schedule:</p> <ul style="list-style-type: none"> • Construction Documents - March 2025 to November 2025 • Project Bid - December 2025 through January 2026 	Record

	<ul style="list-style-type: none"> • Building Construction April 2026 to February 2028 • Building Completion + Occupancy - February 2028 • Demolish Existing Building + Complete Sitework - March to October 2028 • <p>Completed/Upcoming Meetings:</p> <ul style="list-style-type: none"> • 4/24/25: Conservation Commission Hearing • 5/06/25: DCM Meeting • 5/08/25: Conservation Commission Hearing • 5/13/25: Board of Health Meeting • 5/15/25: Planning Board Hearing • 6/05/25: Planning Board Hearing • 6/12/25: Conservation Commission Hearing 	
	<p>Submissions:</p> <ul style="list-style-type: none"> • 07/18/25: MSBA 60% CD Submission • 10/10/25: MSBA 90% CD Submissions • 12/03/25: Bid Documents Available to Bidders 	
	<p>Pre-Qualification Selection Committee:</p> <ul style="list-style-type: none"> • MGL. 149 Section 44D3/4 “Before issuing a request for qualifications, hereinafter called RFQ, the awarding authority shall establish a prequalification committee for the purpose of reviewing and evaluating responses submitted in response to the RFQ issued pursuant to subsection (d). The prequalification committee shall be comprised of 1 representative of the designer and 3 representatives of the awarding authority. One of the representatives of the awarding authority shall be the owner's project manager if an owner's project manager is required on the building project pursuant to section 44A1/2. • <i>Motion to approve the following members as the trade subcontractor and General Contractor Pre-Qualification Committee made by K Bond, second C. Monaco. Discission None. Roll call vote.</i> <ul style="list-style-type: none"> - (owner rep) – Nichole Coscia - (owner rep) – Eric Conti - (OPM rep) – Steve Brown - (Designer rep) – Vivian Low • <ul style="list-style-type: none"> • M. Nawoichik – Yes • M. Massardo - Yes • C. Monaco - Yes 	

	<ul style="list-style-type: none"> • B. Cunha- Yes • N. Coscia - Yes • D. Villano – Yes • D. Rosenblatt – Yes • J. Brooks- Yes • E. Conti – Yes • K. Bond -Yes • J. Priest – Yes <p>Approve: 11, Reject: 0, Abstain: 0, Motion passes 11-0-0</p>	
8.	<p>SBC Comments and Q&A –</p> <ul style="list-style-type: none"> • J. Priest – Have you looked at the tile wall colors under a color blindness filter to make sure children will be able to differentiate colors? - N. Harrigan – No but we will make sure we do so to as we further refine colors. • M. Simons – The size of the project area partitions might be a little but too small. They might not mitigate distractions from activities happening in the hallway. - V. Low we can look at closing this in a bit further as long as we can maintain a clear path to students coming and going into the space. - • K. Bond – We want to make sure we have a good attic stock of tile and like materials that might be a special color or size. - N. Harrigan – Yes we will specify extra to be stored for maintenance and repair. • T. Carroll – Can you incorporate some Burlington signage or forest area’s around the school that the kids would recognize? - V. Low – Yes are pulling elements from Saw Mill Brook and working with the science department to find local sources of inspiration. We plan to keep working on incorporating and developing graphics that we will share. • M. Simon – I encourage you to consider choosing two color pallets for the two floors as a wayfinding tool. - N. Harrigan – We will continue to explore options. • M. Simon, can you confirm if the GC/Trade contractor RFQ needs to be posted to both the Central Register and CommBuys? - S. Brown – Yes, we will make sure the RFQ is advertised in both. • C. Monaco – The purple flooring sample is a very nice color. You should consider a purple, green, yellow color pallet for the first floor. - V. Low – Yes, lets look as that combination at the sample table. • M. Simon – keep in mind that children with low vision need a strong contrast in color to differentiate areas. 	Record

	<ul style="list-style-type: none"> - V. Low – Thank you. • M. Simon – Can we have an update on the kitchen design and what direction we are going with trays and server? - V. Low – We are waiting for the school committee to give us direction on that. It would be good to know before we go out to bid. 	
9.	Public Comments: None	Record
	Topics Not Anticipated: <ul style="list-style-type: none"> • M. Massardo inquired if the MSBA had responded to J. Danizio holding multiple roles on the updated SBC roster. D&W confirmed that the MSBA is good with this, and the updated roster can be submitted once it is signed. 	Record
10.	Motion to Adjourn: <ul style="list-style-type: none"> • <i>Motion to adjourn</i> All in favor. Meeting Adjourn. 	Record

Sincerely,
DORE + WHITTIER

Andrea O'Toole
Assistant Project Manager
Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please submit within 48 hours for incorporation into these minutes.