

September 5, 2023



DORE + WHITTIER



Burlington Fox Hill Elementary School Project

School Building Committee Meeting #15
September 5, 2023, 6:00 PM

SBC Meeting Agenda – September 5, 2023, 6:00PM

1. *Call to Order & Intro*
2. *Approval of August 21st, 2023 Meeting Minutes*
3. *Previous Public Comment Response*
4. *Public Comment (15 Minutes)*
5. *Invoices for Approval (Vote Expected)*
6. *Review Questions for Thought Exchange & Demo*
7. *Review Programming Meeting*
8. *Review Criteria Matrix Feedback*
9. *Review Upcoming Community Meeting*
10. *Other Topics not Reasonably Anticipated 48 hours prior to the meeting*
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Previous Meeting Minutes

1. August 21st, 2023, Minutes

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Previous SBC/Public Comments

I would like to see a discussion of the relative costs of the two primary options on a residential tax bill basis. From what I can figure, the cost difference on residential tax bills between combined school and two separate schools is \$200/year. That's only 2.8% of the average \$7,000 tax bill, \$50 added to the \$1,750 quarterly bill.

Per Ways and Means:

The two primary options being discussed in the scope of the feasibility study with MSBA are at Fox Hill.

The estimates were included in the August 1st, Mtg #13 presentation, page 28.

The difference in the impact on the average residential rate is \$233 vs \$335 = \$102
for 3a) a single 325 enrollment school vs 6b) a combined 640 enrollment school

Two separate schools are not in the scope of the current agreement with the MSBA.

The estimates for a combined school vs two separate schools \$335 vs \$510 = \$175

The primary concern from a financial point of view is the total impact on the tax rates in future years taking into consideration the significant capital projects under consideration in the next few years

Previous SBC/Public Comments

How many students will be at Fox Hill if they only have 3-4 classrooms per grade. How will they be able to maintain the small school model that Burlington has become known for. If the school increases to 640 students does the classrooms per grade increase? Is there going to be a town wide redistricting.

Town wide redistricting may occur with or without new buildings. Redistricting examines where the classrooms and students are across Town and attempts to distribute students as evenly as possible for as long a time as possible. There are events that can cause redistricting, like a new housing development, apartment complex, or a new school. But redistricting is ultimately driven by students.

The framing of Burlington is that the elementary schools are known for small class sizes. There are currently about 16 classrooms per elementary grade across Town. Programs, however, can change over time as well as the addresses associated with populating a particular school. We state about 16 classrooms because there are grades that have more students than other grades depending on the enrollment that year. Francis Wyman currently has 4, grade 5 classrooms although they typically have 5. In other words, there may be 15 grade 5 classrooms across the district this year and 17, grade 2 classrooms.

Please know that we deal with these shifts in numbers and enrollment every year. We will adjust to a single Fox Hill or a combined Fox Hill/Pine Glen in the same way we make adjustments every year currently. The district looks at all classrooms across all schools when making classroom or redistricting decisions.

Previous SBC/Public Comments

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The intention of the Fox Hill/Pine Glen is to have it operate as two separate schools. In this model, the six, grade 5 classrooms could be divided into separate wings of the building acting as two, 3 classroom schools. The combined school would act like a duplex or a two family house with some shared common areas, like a kitchen that is designed to be big enough to feed everyone. Each family would maintain their own dining areas but they would save by cooking meals together using one set of appliances. In either a single Fox Hill or a combined Fox Hill/Pine Glen the intention would be to maintain small class sizes. Our goal is to maintain an average class size of 18 students per class at the elementary level across Town.

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Invoices for Approval

- *Contract Amendment No. 02 For Hydrant Flow Test in the Amount of \$1,870.00 (Vote)*
- *Hydrant Flow Test in the amount of \$1,870.00 (Vote)*
- *Dore + Whitter Monthly Invoice for August in the amount of \$22,043.25 (Vote)*

Budget Status

Project Details

DWMP Project No.	22-0128	Project Type	Elementary School
Project Name	Burlington Fox Hill Elementary School	Scope Type	TBD
Project Address	Fox Hill Rd. Burlington, MA 01803	MSBA Project?	Yes
Project Phase	Feasibility Study	MSBA Proj. No.	202000480007
Phase End-Date	12/19/2023	Enrollment	0
Phase % Complete	65%	Reimb. Rate	45.52%

[✎ Edit Project Details](#)

- Budgets
- Budget Transfers
- Contracts
- Invoices
- Vendors
- Meetings
- Monthly Reporting

Project Budget Summary

Budget Category	Orig. Budget	Transfers	Upd. Budget	Contract Amt.	% Committed	Expended	% Expended	Contract Remain'g	Bud. Balance
☏ 0000-0000 Feasibility Study Agreement									
0001-0000: OPM - Feasibility Study	\$750,000.00	-\$332,071.00	\$417,929.00	\$400,079.00	95%	\$174,504.00	43%	\$225,575.00	\$17,850.00
0002-0000: A&E - Feasibility Study	\$500,000.00	\$175,000.00	\$675,000.00	\$675,000.00	100%	\$177,270.00	26%	\$497,730.00	\$0.00
0003-0000: Environmental & Site	\$100,000.00	\$188,000.00	\$288,000.00	\$129,874.50	45%	\$96,384.83	74%	\$33,489.67	\$158,125.50
0004-0000: Other	\$150,000.00	-\$30,929.00	\$119,071.00	\$1,528.69	1%	\$1,528.69	100%	\$0.00	\$117,542.31
Total - ☏ 0000-0000 Feasibility Study Agreement	\$1,500,000.00	\$0.00	\$1,500,000.00	\$1,206,482.19		\$449,687.52		\$756,794.67	\$293,517.81
Total	\$1,500,000.00	\$0.00	\$1,500,000.00	\$1,206,482.19		\$449,687.52		\$756,794.67	\$293,517.81

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Burlington PS 2023-24 Work Plan

Background

Burlington PS is currently working with Dore + Whittier on an Elementary School Project. The intent is to engage the community for input to support the decisions made. Engaging stakeholders broadly in an open and transparent process provides assurance that facilities decisions align with community priorities.

Desired Outcome: Understand community priorities, values, concerns, uncover potential barriers and develop a responsive plan to align with the community on new facilities/projects to meet district needs.

Time Lines

- 9/5 SBC meeting: draft questions review
- 9/12 SC meeting: approve the questions
- 9/18: Community Meeting: launch Exchange to community - 2 weeks window
- 10/3: SBC Meeting – review thought exchange information

Exchange Framework

Phase 1 - Establish a baseline

Exchange question
(District provided)

- What are some important perspectives to consider as we rebuild and modernize our school buildings?
- What are your overall priorities for the Burlington Public School district buildings?

(Other TE suggestions)

- What are some important perspectives to consider as we plan for improvement of our school buildings?
- As we plan for our next facilities plan, what are the most important things our district needs to think about in order to support all students?
- What are important things to consider when planning for an upcoming capital facilities improvement project? Why?



Burlington PS 2023-24 Work Plan

- Please share your thoughts on school consolidation. What are the benefits? What are some of the challenges?
- What are the most critical details and/or data that need to be considered before a school consolidation decision can be determined?

Survey Questions - Demographics:

What is your role in the district? (Checkbox or **Participant Group**)

- Staff Member
- Parent/Guardian
- Student
- Community Member/Other

If you currently have children in Burlington Public Schools, which school do they attend? (multi select?)

- Fox Hill
- Pine Glen
- Memorial
- Francis Wyman
- MSMS
- BHS
- Future students
- Past Students
- No students

Which elementary school district is your home located in? (multiple choice)

- Fox Hill
- Pine Glen
- Memorial
- Francis Wyman
- I don't Know

Survey Questions - Sentiment

I am satisfied with the current condition of our school buildings and facilities. (Likert scale)

- Strongly disagree
- Disagree
- Neither agree nor disagree
- Agree
- Strongly agree

SBC Meeting Agenda – September 5, 2023, 6:00PM



Burlington PS 2023-24 Work Plan

It is important for our schools to have safe and modern classrooms and facilities. (Likert scale)

- Strongly disagree
- Disagree
- Neither agree nor disagree
- Agree
- Strongly agree

It is important to maintain and upgrade existing school buildings and facilities. (Likert scale)

- Strongly disagree
- Disagree
- Neither agree nor disagree
- Agree
- Strongly agree

It is important to involve the community in the school district's capital planning process. (Likert scale)

- Strongly disagree
- Disagree
- Neither agree nor disagree
- Agree
- Strongly agree

Should the school district prioritize sustainability and energy efficiency in new capital projects?
(Multiple choice)

- Yes
- No
- I don't know

Phase 2 - Feedback on Draft Proposal

Exchange question:

- *What are your thoughts and questions on our proposed facilities plan/consolidation plan?*
- *Given the input from our community about our facilities, which potential projects should we prioritize to best align with community values, and the needs of our staff and students? And why?*

Phase 3 - Optional, continue the conversation



Burlington PS 2023-24 Work Plan

Exchange Question

- How do you feel about the progress we're making on our comprehensive facilities plan so far?

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Criteria Matrix Feedback

Evaluation criteria based upon priorities

Option 3 Fox Hill School Only (325 Students)	Option 6 Fox Hill School Site (640 Students)
Full demo + new construction	Full demo + new construction

Total Score 1	112	134
Total Score 2	112	128
Total Score 3	118	101
Total Score 4	107	130
Total Score 5	136	110
Total Score 6	138	124
Total Score 7	127	125
Total Score 8	130	123
Total Score 9	124	108
Total Score 10	130	105
Total Score 11	130	99
Total Score 12	124	127
Total Score 13	145	119
Total Score 14	135	91
Total Score 15	130	105
Total Score 16	110	93
Total Score 17	130	99
	Total	
	2138	1921
	Average	
	126	113

Green = Preferred Option

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Community Meeting Agenda

September 18, 7:00PM at the Burlington High School Auditorium

- Schedule Update*
- Review Refinement of Options*
- Review Community Survey*

Distribution:

Flyers:

Email blast Fox Hill, Pine Glen, Burlington Schools

Email to early childhood centers, schools, etc.

Print for abutters (Fox Hill and Pine Glen)

Post on project website, school websites, Burlington Schools website, Town website

Print copies to be posted at senior centers and library

Electronic signs around Town informing people of meeting (message boards)

Parent Call Contact

Code Red call to community

Community text message and emails

Press release to BCAT, local newspaper, patch, wicked local

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Next Meetings

- *Community Meeting*
 - *September 18, 2023*
- *October 3, 2023, School Building Committee Meeting*
- *October 30, 2023, School Building Committee Meeting*

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Cost Effective

Thoughtful

Collaborative

Detailed

Committed

Creative

Experienced

Proactive