

January 11, 2023



**Burlington Fox Hill Elementary
School Project**
School Building Committee Meeting #3
January 11, 2023, 6:00 PM



1. **Call to Order & Intro**
2. Previous Topics & Approval of November 22nd, 2022 Meeting Minutes
3. Invoices and Commitments
4. Designer Procurement Update
5. SBC Goals Update
6. Working Groups
7. Project Website Update
8. Early Consultants Update (Vote Expected)
9. Educational Program
10. Other Topics not Reasonably Anticipated
48 hours prior to the meeting
11. Public Comment
12. Next meetings
13. Adjourn

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Previous Meeting Minutes

1. November 22nd , 2022, Minutes

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Invoices and Commitments for Approval

- Dore + Whittier Invoice No. 2 in the amount of \$14,700.00
- Dore + Whittier Invoice No. 3 in the amount of \$8,115.00

Budget Breakdown

Anticipated breakdown of remaining funds:

Funding approval	\$ 1,500,000
OPM - Base Contract	\$ 396,715
PDP Estimates	\$ 2,100
PSR Estimates	\$ 5,250
SD Estimate	\$ 10,500
Designer basic services	\$ 650,000
Environmental and Site	\$ 250,000
Other	\$ 185,435

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Designer Procurement Timeline

- RFS due to MSBA: November 9, 2022 - Submitted
- Ad placed in “Designer Services” section of Central Register: November 17, 2022 - Submitted
- Ad appears in Central Register: November 23, 2022
- Designer Walkthrough: December 5, 2022
- Applications due to District: December 21, 2022
- Applications due to the MSBA: December 29, 2022
- DSP Applications Review: January 17, 2023**
- DSP Interview’s : January 31, 2023

Designer Proposals

- Received 6 proposals
 - Arrowstreet
 - DiNisco Design
 - Jonathan Levi
 - MDS Architects
 - SMMA
 - Tappe Architects

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SBC Goals

- Cost efficiency
- Building efficiency
- Sustainability
- Quality of materials
- Security and Technology
- 21st Century learning
- Building that meets enrollment needs
- Building meet needs of students and staff for effective learning
- Flexible and adaptable learning space that meets ed program
- Collaborative student-centered education
- Design to accommodate future technological advances in teaching tools
- Outdoor spaces
- Community involvement and input
- Healthy Learning Environment

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Working Groups

Burlington SBC – Working Groups

- **Executive Working Group**
 - **Eric Conti**
 - **Bob Cunha**
 - **Nichole Coscia**
 - **Melissa Massardo**
- Green Building and Sustainability Initiative Working Group
 - Bob Cunha
 - Melissa Massardo
 - Martha Simon
 - George Papyannis
- Educational Programming
 - Christine Monaco
 - Dennis Villano
 - Katherine Bond
 - Tara Carroll
 - Eric Conti
 - Martha Simon
 - George Papyannis
- Community Outreach
 - Bob Cunha
 - Melissa Massardo
 - Kristen Downie
 - Jennifer Priest
 - Eric Conti
 - Martha Simon
- Exterior Design Working Group
 - Dennis Villano
 - Bob Cunha
 - Tara Carroll
 - Melissa Massardo
 - Kristen Downie
 - Katherine Bond
 - Jennifer Priest
 - Eric Conti
 - Martha Simon
- Financial and Bonding & Facilities Assessment Working Group
 - Nichole Coscia
 - Bob Cunha
 - John Danizio
 - Paul Sagarino
 - Eric Conti
 - Roger Riggs
- Site Logistics
 - Paul Sagarino
 - Audrey Boeri
 - Katherine Bond
 - Bob Cunha
- Interior Design Working Group
 - Dennis Villano
 - Bob Cunha
 - Tara Carroll
 - Melissa Massardo
 - Kristen Downie
 - Katherine Bond
 - Jennifer Priest
 - Eric Conti
 - Martha Simon
 - George Papyannis
 - Roger Riggs

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Project Website

Fox Hill Elementary School Building Project

[Home](#) [About](#) [Existing Conditions](#) [Community Outreach](#) [Committee](#) [News](#) [FAQ](#) [Team](#) [Official Documents](#) [Contact](#)



WELCOME

Welcome to the Fox Hill Elementary School Building Project website. We encourage you to explore the site to learn more about this project and its impact on the Town and how it involves the community. Below you will find a graphic outlining the MSBA process and what stage we are currently in!



Project Website

- Met with Communications WG 12/15
- Working with District on multiple language translations
- Website distribution
 - Email with announcement and link to website
 - Link on District/Town's page
 - Senior center newsletter
 - Burlington Union
 - Burlington PTO social media page
 - Recommendation to go live

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Early Consultants Proposals

- MGL Chapter 30B required to request proposals from 3 or more consultants
- Geotech
 - LGCI
 - GZA
 - McPhail
- Topography Survey
 - Hancock Associates
 - Nitsch Engineering
- Hazmat
 - CDW
 - UEC

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Cost Effective

Thoughtful

Collaborative

Detailed

Committed

Creative

Experienced

Proactive