

February 7, 2023



Burlington Fox Hill Elementary School Project

School Building Committee Meeting #4
February 7, 2023, 6:00 PM



1. **Call to Order & Intro**
2. Previous Topics & Approval of January 11th, 2023 Meeting Minutes
3. Designer Introduction
4. Financial Update
5. Early Consultants Update
6. Educational Program Update
7. Working Groups Update
8. SBC Goals Update
9. Project Website Update
10. Upcoming Dates
11. Other Topics not Reasonably Anticipated 48 hours prior to the meeting
12. Public Comment
13. Next meetings
14. Adjourn

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Previous Meeting Minutes

1. January 11th, 2023, Minutes

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Invoices and Commitments for Approval

- DiNisco Base Contract in the amount of \$675,000.00 (Vote)
- LGCI (REVISED) in the amount of \$17,925.00 (Vote)
- Dore + Whittier Amendment No.1 in the amount of \$3,204.00 for project website language translation add-on (Weglot) - 1 year subscription (Vote)
- Budget Revision Request No.1 (Vote)

Budget Breakdown

Anticipated breakdown of remaining funds:

	Original Budget	Update Budget	Committed	Balance
OPM - Feasibility Study	\$ 750,000	\$ 417,929	\$ 400,079	\$ 17,850
A&E - Feasibility Study	\$ 500,000	\$ 675,000	\$ 675,000	\$ -
Environmental & Site	\$ 100,000	\$ 288,000	\$ 22,925	\$ 265,075
Other	\$ 150,000	\$ 119,071	\$ -	\$ 119,071
	\$ 1,500,000	\$ 1,500,000	\$ 1,098,004	\$ 401,996

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Early Consultants Proposals

- Geotech
 - LGCI
 - Onsite February Break
- Hazmat
 - UEC
 - Onsite January 30th and February 2nd

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Working Groups

Burlington SBC – Working Groups

- **Executive Working Group**
 - **Eric Conti***
 - **Bob Cunha***
 - **Nichole Coscia***
 - **Melissa Massardo***
- **Communications Working Group**
 - Bob Cunha*
 - Melissa Massardo*
 - Kristen Downie
 - Jennifer Priest*
 - Eric Conti*
 - Martha Simon*
- **Site Logistics**
 - Paul Sagarino*
 - Audrey Boeri
 - Katherine Bond*
 - Bob Cunha*
- **Green Building and Sustainability Initiative Working Group**
 - Bob Cunha*
 - Melissa Massardo*
 - Martha Simon*
 - George Papyannis*
- **Exterior Design Working Group *****
 - Dennis Villano*
 - Bob Cunha*
 - Tara Carroll
 - Melissa Massardo*
 - Kristen Downie*
 - Katherine Bond*
 - Jennifer Priest*
 - Eric Conti*
 - Martha Simon*
- **Interior Design Working Group *****
 - Dennis Villano*
 - Bob Cunha*
 - Tara Carroll
 - Melissa Massardo*
 - Kristen Downie
 - Katherine Bond*
 - Jennifer Priest*
 - Eric Conti*
 - Martha Simon*
 - George Papyannis
- **Educational Programming**
 - Christine Monaco*
 - Dennis Villano*
 - Katherine Bond*
 - Tara Carroll
 - Eric Conti*
 - Martha Simon*
 - George Papyannis
- **Financial and Bonding & Facilities Assessment Working Group**
 - Nichole Coscia*
 - Bob Cunha*
 - John Danizio*
 - Paul Sagarino*
 - Eric Conti*
 - Roger Riggs

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SBC Goals

- Cost efficiency
- Building efficiency
- Sustainability
- Quality of materials
- Security and Technology
- 21st Century learning
- Building that meets enrollment needs
- Building meet needs of students and staff for effective learning
- Flexible and adaptable learning space that meets ed program
- Collaborative student-centered education
- Design to accommodate future technological advances in teaching tools
- Outdoor spaces
- Community involvement and input
- Healthy Learning Environment

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Project Website

Fox Hill Elementary School Building Project

[Home](#) [About](#) [Existing Conditions](#) [Community Outreach](#) [Committee](#) [News](#) [FAQ](#) [Team](#) [Official Documents](#) [Contact](#)



WELCOME

Welcome to the Fox Hill Elementary School Building Project website. We encourage you to explore the site to learn more about this project and its impact on the Town and how it involves the community. Below you will find a graphic outlining the MSBA process and what stage we are currently in!



Project Website

- Went live last week on January 23rd
- Languages that will be translated:
 - Spanish
 - Portuguese
 - Gujarati
 - Hindi
 - Arabic
 - Luganda
 - Chinese
 - Urdu
 - Telugu
 - Creole

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Upcoming Dates - Timeline

- **Feasibility Stage**

- Preliminary Design Program – 4 Months (now – June 23)
 - Existing Conditions Assessment
 - Educational Program
 - Conceptual Options
- Preferred Schematic Report – 6 Months (June 23 – Dec. 23)
 - Identify Preferred Option
 - Building Programming
 - Cost Estimates

Upcoming Dates - Meetings

- Executive Working Group 2/8/2023 & 2/22/2023
- Building Tours – TBD
- Educational Programming / Visioning
 - Principal / Department Heads / Other
- Communications Working Group
 - Website Roll Out
 - Community Meeting (May/June 2023)
 - Goal Statement

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Next Meetings

- March 7th, 2023 @ 6:00PM
- April 4th, 2023 @ 6:00PM
- May 2nd, 2023 @ 6:00PM

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Cost Effective

Thoughtful

Collaborative

Detailed

Committed

Creative

Experienced

Proactive