

**RECEIVED**

By Town Clerk's Office at 12:27 pm, Jun 16, 2023



**MEETING NOTES**

Project: Fox Hill Elementary School  
Subject: Executive Working Group  
Location: Zoom Conference Call  
Distribution: Attendees, Project File

Project No:  
Meeting Date: 4/5/2023  
Time: 1:00 PM  
Prepared By: A. Place

Present	Name	Affiliation	Present	Name	Affiliation
✓	Melissa Massardo*	SBC Chair	✓	Mike Burton	DWMP
✓	Eric Conti*	Superintendent	✓	Christina Dell Angelo	DWMP
✓	Bob Cunha*	Director of Operations	✓	Mike Cox	DWMP
✓	Nicole Coscia*	Business Manager	✓	Steve Brown	DWMP
			✓	Aidan Place	DWMP
			✓	Donna DiNisco	DiNisco Design
			✓	Vivian Low	DiNisco Design
			✓	Neil Harrigan	DiNisco Design

\* SBC Voting Member

Item No.	Description	Action
1.1	<b>Intro:</b> 1:01 pm meeting started with 4 of 4 voting members in attendance.	
1.2	<b>Space Summary/Ed Program:</b> <ul style="list-style-type: none"><li>➤ Space Summary/Ed Program</li><li>➤ Need SC approval</li><li>➤ Gym drafted</li><li>➤ Pros and cons</li><li>➤ 1000sft different gym</li></ul>	

	<ul style="list-style-type: none"><li>➤ multiple enrollments and space summary and ed programs</li><li>➤ 325 vs 640</li><li>➤ 4/25-SC standing fox hill update</li><li>➤ SC meeting 5/23</li><li>➤ PDP eliminate further options that we don't want to explore</li><li>➤ Want to see the options for the PDP</li><li>➤ Criteria matrix</li></ul>	
1.3	<b>Next Meetings:</b> <ul style="list-style-type: none"><li>➤ Executive WG Leadership Visioning Wrap Up Meeting-4/12 @9-11am</li><li>➤ 4/13 @6pm, Community Visioning 7pm</li><li>➤ 5/2 @6pm - SBC</li><li>➤ 5/9 SC Meeting to approve space summary and ed program</li><li>➤ 5/16@6pm - SBC</li><li>➤ 5/30@6pm - SBC</li><li>➤ Community Virtual Meeting 5/18@7pm</li></ul>	
1.4	<b>Close:</b> 2:02 pm meeting ended.	

Sincerely,

**DORE + WHITTIER**

Aidan Place

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.