



**MEETING NOTES**

The Executive Working Group is voluntarily making this meeting and minutes public even though it is not a public body covered by the Open Meeting Law and does not waive its position in this regard.

Project: Fox Hill Elementary School  
 Subject: Executive Working Group  
 Location: Zoom Conference Call  
 Distribution: Attendees, Project File

Project No:  
 Meeting Date: 7/12/2023  
 Time: 1:00 PM  
 Prepared By: A. Place

Present	Name	Affiliation	Present	Name	Affiliation
✓	Melissa Massardo*	SBC Chair		Mike Burton	DWMP
	Eric Conti*	Superintendent		Christina Dell Angelo	DWMP
✓	Bob Cunha*	Director of Operations		Mike Cox	DWMP
✓	Nicole Coscia*	Business Manager	✓	Steve Brown	DWMP
			✓	Aidan Place	DWMP
			✓	Donna DiNisco	DiNisco Design
			✓	Vivian Low	DiNisco Design
			✓	Neil Harrigan	DiNisco Design

\* SBC Voting Member

Item No.	Description	Action
1.1	<b>Intro:</b> 1:07 pm meeting started 3 of 4 voting members in attendance.	
1.2	<b>Upcoming SBC Meeting Review:</b> <ul style="list-style-type: none"><li>➤ Presentation Review</li><li>➤ PDP update</li></ul>	
1.3	<b>Finance Update:</b> <ul style="list-style-type: none"><li>➤ To be discussed on 7/17 at the financial working group.</li></ul>	
1.4	<b>Next Meetings:</b> <ul style="list-style-type: none"><li>➤ Wednesday 7/26 1:00PM.</li></ul>	
1.5	<b>Close:</b> 1:25 pm meeting ended	

Sincerely,  
**DORE + WHITTIER**  
Aidan Place  
Assistant Project Manager  
Cc: Attendees, File