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By Town Clerk's Office at 12:25 pm, Jun 16, 2023



MEETING NOTES

Project: Fox Hill Elementary School
Subject: Executive Working Group
Location: Zoom Conference Call
Distribution: Attendees, Project File

Project No:
Meeting Date: 5/11/2023
Time: 10:30 AM
Prepared By: A. Place

Present	Name	Affiliation	Present	Name	Affiliation
✓	Melissa Massardo*	SBC Chair	✓	Mike Burton	DWMP
✓	Eric Conti*	Superintendent	✓	Christina Dell Angelo	DWMP
✓	Bob Cunha*	Director of Operations	✓	Mike Cox	DWMP
✓	Nicole Coscia*	Business Manager	✓	Steve Brown	DWMP
			✓	Aidan Place	DWMP
			✓	Donna DiNisco	DiNisco Design
			✓	Vivian Low	DiNisco Design
			✓	Neil Harrigan	DiNisco Design

* SBC Voting Member

Item No.	Description	Action
1.1	Intro: 10:31 am meeting started with 4 of 4 voting members in attendance.	
1.2	<p>Community Forum Update:</p> <p>Need to speak with town finance to understand bonding capacity. Tuesday 5/16</p> <p>Slide options required to study for MSBA 2 community meeting scenario First introduction – 5/18 Second dive into specifics</p> <p>Pine glen voting members added to SBC</p>	

	Options will be sent to cost estimator Initial meeting with sustainability working group - Set up meeting	
1.3	Timeline: Ed program Memorial Day deadline 5/27 5/30 no longer PDP approval 6/13 SC meeting introduce draft space summary and ed program 6/16 last day of school 6/20 SBC meeting further review of criteria matrix 6/26 SC to approve space summary and ed program 7/11 Community Meeting 7/13 SBC meeting for final approval of PDP	
1.4	Next Meetings: ➤ 5/30 at 1pm	
1.5	Close: 11:37 am meeting ended.	

Sincerely,

DORE + WHITTIER

Aidan Place

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.