

**RECEIVED**

By Town Clerk's Office at 12:30 pm, Jun 16, 2023



**MEETING NOTES**

Project: Fox Hill Elementary School  
Subject: Executive Working Group  
Location: Zoom Conference Call  
Distribution: Attendees, Project File

Project No:  
Meeting Date: 5/31/2023  
Time: 1:00 PM  
Prepared By: A. Place

Present	Name	Affiliation	Present	Name	Affiliation
✓	Melissa Massardo*	SBC Chair	✓	Mike Burton	DWMP
✓	Eric Conti*	Superintendent	✓	Christina Dell Angelo	DWMP
✓	Bob Cunha*	Director of Operations	✓	Mike Cox	DWMP
✓	Nicole Coscia*	Business Manager	✓	Steve Brown	DWMP
✓	Paul Sagarino*		✓	Aidan Place	DWMP
✓	John Danizio*		✓	Donna DiNisco	DiNisco Design
			✓	Vivian Low	DiNisco Design
			✓	Neil Harrigan	DiNisco Design

\* SBC Voting Member

Item No.	Description	Action
1.1	<b>Intro:</b> 1:00 pm meeting started with 6 of 6 voting members in attendance.	
1.2	<p>next meetings schedule presented at SBC on 5/30</p> <p>Ask ways and means to meeting late June</p> <p>Ways and means make recommendation at town meeting Per view is to review any financial issues to town and report to town meeting about it</p> <p>Eric is available 28th or 29th June for building committee</p> <p>28th SBC meeting</p>	

1.3	<b>Next Meetings:</b> <ul style="list-style-type: none"><li>➤ 5/30 at 1pm</li><li>➤ SBC</li></ul> Eric is available 28th or 29th June for building committee  28th SBC meeting	
1.4	<b>Close:</b> 2:02 pm meeting ended.	

Sincerely,

**DORE + WHITTIER**

Aidan Place

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.